

## **Extracurricular Regulation from 2:00 to 4:00 p.m.**

### **1.- Assistance and punctuality**

- The deadline for receiving messages about your child's absence or special departures by phone is 1:00 p.m.
- Electronic messages that you send to ATS, will be considered as received, until you have the confirmation from the school.
- Everything related to extracurricular classes please use these addresses: [jacevedo@ats.edu.mx](mailto:jacevedo@ats.edu.mx) and [flopez@ats.edu.mx](mailto:flopez@ats.edu.mx) ext. 232 and 104.
- A tour is made daily at the beginning of the class, attendance is taken and if necessary parents will be contacted in case their child is not present and there is a lack of information from home.

### **2.- Entry and exit of the student class**

- Under the supervision of art teachers, students will eat lunch from 2:00 to 2:25 p.m. in the assigned areas: cafeteria, picnic tables and under the library. 1st grade students should only stay in the cafeteria.
- Teachers at 2:30 p.m. they will wait for the students under the library to direct them to the corresponding room.
- At the end of the class, students will wait at the roundabout of flags and / or at the roundabout of the clock together with the teachers on duty. The students of 1st grade will be delivered only at the roundabout of flags.

### **3.- Uniform and belongings**

- For the dance and jump rope class the use of tennis is mandatory.
- In girls your hair should be collected in a ponytail or braid.
- In the practice of rope, black lycra shorts that are adjusted to the body and sports tennis shoes are required.
- Wear sports lycra shirt. Avoid tank top, strapless and sandals
- All your belongings must be marked with name, place your items (backpack, lunchbox, etc.) in the area assigned by your teachers.
- Care for the material that the school provides for use during class.
- Forgotten items, "lost and found" will remain in classrooms.

### **4.- Behavior in the classroom**

- The student manual applies.
- Follow the instructions and routines established.
- The maromas or other stunts are prohibited without authorization from their teacher.

- Show respect for your classmates, do not make fun, or argue.
- Respect the furniture and material found in the classroom.
- Request permission to go to the bathroom and wait your turn if required.

#### **5.- Communication**

- The information by ATS related to class or special event will be sent home electronically.
- Check the page periodically for extracurricular program announcements.